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STCW.2/Circ.88
20 November 2018

**INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION
AND WATCHKEEPING FOR SEAFARERS (STCW), 1978, AS AMENDED**

Communication received from the Government of Qatar

The Secretary-General has the honour to transmit herewith a communication received from the Government of Qatar, as set out in the annex, providing information on measures taken in the context of the 1978 STCW Convention, as amended.

The Secretary-General would be grateful if steps could be taken to bring this information to the attention of the appropriate authorities.

ANNEX

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وزارة المواصلات والاتصالات
MINISTRY OF TRANSPORT
AND COMMUNICATIONS



Ref No : 1522
Date : 18/10/2018

To : Secretary- General
International Maritime Organization
4, Albert Embankment
London
SE1 7SR
United Kingdom

Subject: Communication from Ministry of Transport & Communications - State of Qatar

In accordance with the provision of regulation I/9 and of section A-1/9 of STCW code & the national Law NO. (28) for the year 2004 (standers for Training & Watch keeping for seafarers) . Ministry of Transport and Communications (MOTC) has adopted Mowasalat Medical Center to carry out the task of medical test and issuing medical reports to seafarers working onboard Qatari ships or foreign ships.

We would be grateful if steps could be taken to bring this circular to attention of the appropriate authorities.

Dr.Saleh Bin Fetais

Act. Director of Planning and Marine Licensing Dept.
Supervisor of Maritime Transport Sector

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Planning & Marine Transport Licensing Dept.

Date: 2/08/2018

وزارة المواصلات والاتصالات
MINISTRY OF TRANSPORT
AND COMMUNICATIONS

إدارة تخطيط وتراخيص النقل البحري



Circular No. 1 /2018

Subject: Authorization of Mowasalat Medical Center

In accordance with the provision of regulation 1/9 and of section A-1/9 of the STCW Code & the National Law No. (28) For the year 2004 (Standards for Training & Watch keeping for Seafarers)

It is worth mentioning that Maritime Transport Sector - Ministry of Transport & Communications (MOTC) has adopted **Mowasalat Medical Center** to carry out the task of Medical Test and issuing medical reports for seafarers working onboard Qatari ships or foreign ships.

Kindly note, medical reports issued by other countries will be accepted after ensuring, that necessary requirement been complied.

Website: <http://www.mowasalat.com/English>

Location link for Mowasalat Medical Center: <https://goo.gl/maps/vtjhamXQuXu>

(Building No. : 17 – Street No. 1106 – Zone No. 56)

Contact No. : 44588878 – 55231695

E-mail: medical@mowasalat.com

Best Regards

Dr. Saleh Bin Fetais

Act. Director of Planning and Marine Licensing Dept.

Supervisor of Maritime Transport Sector

مركز
مواصلات

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Planning & Marine Transport Licensing Dept.

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وزارة المواصلات والاتصالات
MINISTRY OF TRANSPORT
AND COMMUNICATIONS



إدارة تخطيط وتراخيص النقل البحري

التاريخ: 2018/08/2

تعميم: ١ / 2018/

الموضوع: اعتماد مركز مواصلات الطي

استناداً إلى المادة (1/9) من القسم (A-1/9) من اتفاقية STCW والقانون الوطني رقم 28 لسنة (2004) معايير التدريب والإجازة والمناوبة للملاحين.
يفيدكم قطاع النقل البحري (وزارة المواصلات والاتصالات) بأنه قد تم اعتماد مركز مواصلات الطي للقيام بمهمة اجراء الكشف الطبي وإصدار التقارير الطبية للبحارة العاملين على السفن القطرية والسفن الأجنبية.
نحيطكم علماً، بأن التقارير الطبية الصادرة من دول أخرى سوف تقبل بعد التأكد من استيفائها للاشتراطات اللازمة.

الموقع الالكتروني: <http://www.mowasalat.com/English>

خريطة موقع مركز مواصلات الطي: <https://goo.gl/maps/vtjhamXQuXu>

مبنى رقم 17 شارع 1106 منطقة 56

أرقام التواصل: 55231695 – 44588878

إيميل: medical@mowasalat.com



تصنيف:
- شركات الركاب المدنية
- ملاك السفن القطرية
- الإجازات البحرية
- الموانئ البحرية

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وزارة المواصلات والاتصالات
MINISTRY OF TRANSPORT
AND COMMUNICATIONS



Ref No : 1523
Date : 18/10/2018

To : Secretary- General
International Maritime Organization
4, Albert Embankment
London
SE1 7SR
United Kingdom

**Subject: Communication from Ministry of Transport &
Communications - State of Qatar**

This circular provides policy guidance on standards and procedures for the approval by the Maritime Administration – Ministry of Transport and communications , State of Qatar , of the maritime training courses and programs used in qualifying candidates for original and renewal certificates of competence, special qualification certification by endorsement to STCW standard .

We would be grateful if steps could be taken to bring this circular to attention of the appropriate authorities.

Dr.Saleh Bin Fetais

Act. Director of Planning and Marine Licensing Dept.
Supervisor of Maritime Transport Sector

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Ministry of Transport & Communications

Planning & Marine Transport Licensing Dept.



وزارة المواصلات والاتصالات

إدارة تخطيط وتراخيص النقل البحري

Date: 26/12/2017

Ref: MOTC / PMLT / 17 / 1372

To: All Ship-owners, Operators, Agents, Training Centers/ Provider and Recognized Organizations

Circular

Subject: Approval of Maritime Training Centers, Courses and Programs

References: (a) International Convention on Standards of Training, Certification and Watch keeping for Seafarers, 1978, as amended (STCW)

(b) Law no. 28/2004 for Standards of Training, Certification and watch keeping for Seafarers

Purpose:

This Circular provides policy guidance on standards and procedures for the approval by the Maritime Administration – Ministry of Transport & Communications, State of Qatar, of maritime training courses and programs used in qualifying candidates for original and renewal certificates of competence, special qualification certification and certification by endorsement to STCW standards.

Application:

This Circular applies to Training Centers and Training Providers seeking Qatar Maritime Administration course and program approvals and to Recognized Organizations seeking authorization from Maritime Administration to assess and certify Training Centers as Quality Registrars on its behalf.

Requirements:

1.0 General STCW Standards

1.1 The STCW Convention, 1978, as amended, requires that all maritime training maintained or accepted by the Administration in order to give full and complete effect to the convention and for the issuance and revalidation of certificates of competence must meet the mandatory Standards of Part A of the STCW Code to this convention.

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- 1.2 Therefore, each Maritime Training Center seeking acceptance by the Administration of its training certificates of completion as evidence of compliance with the STCW Convention must be maintaining a program that is monitored by a certified Quality Standards System in accordance with STCW Reg. I/8, Code Section A-I/8, acceptable to the Administration or is accredited by a national government reported by the International Maritime Organization (IMO) as giving full and complete effect to the Convention, indicating that it is providing:
- .1 course curricula, which meet at a minimum the requirements of STCW Code to the equivalent of "model" courses developed by the IMO;
 - .2 sufficient training to refresh candidates 'knowledge, understanding and proficiency in the areas required by the STCW Code;
 - .3 modern and well-maintained facilities that accommodate the students in a safe and comfortable environment conducive to learning;
 - .4 visual aids for realism, including simulators where appropriate, which are modern, well maintained and sufficient for the number of students to be accommodated;
 - .5 individuals who are appropriately qualified to conduct training and assessment activities;
 - .6 an efficient and effective instructor/trainee/equipment ratio as to classroom and practical training and maintaining same as appropriate for the intended instruction;
 - .7 record keeping on each written or practical examinations or, in the case of a practical test, reports on such testing taken by students with a record of each student's classroom attendance being maintained for at least five (5) years after the end of each student's enrollment.
- 1.3 When a student successfully completes the course or courses, including the examinations and practical demonstration required, the training center must be issuing an appropriate course completion certificate in a form prescribed by the training center that is acceptable to the Administration.
- 1.4 At any time upon request by the Administration, the training center shall allow representatives of the Administration to:
- .1 inspect its facilities, equipment and records including scholastic records;
 - .2 conduct interviews and surveys of students to aid in course evaluation and improvement;
 - .3 assign personnel to observe or participate in the course of instruction; and
 - .4 supervise or administer the required examination or practical demonstration.
- 1.5 No changes in an approved curriculum may be made unless that change is approved in writing by the Administration based on prior approval by Recognized Organization acting on behalf of the Administration.

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- 2.0 Procedures & Requirements for Maritime Training Centers to deliver STCW Courses & Certification approved by the Maritime Administration:
- 2.1 Maritime Training Center must be certified for Quality Management System based on ISO Standards.
- 2.2 Obtaining licenses to practice Maritime Training from Marine Transport Licensing Section – Ministry of Transport & Communications.
- 2.3 Maritime Training Center desiring to have the certificates of course completion they plan to be issuing accepted by The Maritime Administration for STCW certification, must submit a written request for the courses or programs they wish to have approved by The Maritime Administration accompanied by the following information and materials:
- .1 a statement indicating the need for such approved training as mandated by international conventions,
 - .2 a list of the curricula including descriptions of and the number of classroom hours required in each subject area;
 - .3 a description of the facility and equipment;
 - .4 a list of instructors including the experience, background and the qualifications of each instructor (each instructor must be certified as having completed a training course for instructors based on the IMO Model Course 6.09 or the equivalent);
 - .5 the number of students enrolled per course with instructor/trainee/equipment ratios;
 - .6 sample of course completion certificate to be issued;
 - .7 documentation as to ISO quality standard system certification, or equivalent, verifying compliance to STCW standards (certification issued by an authorized Quality Registrar).
- 2.3 To date, the following members of the International Association of Classification Societies (IACS) who are providing quality registration services in accordance with ISO standards have submitted STCW compliance assessment schemes acceptable to the Maritime Administration and have been approved to perform this function on behalf of the Maritime Administration:

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رئاسة المواصلات والاتصالات

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- American Bureau of Shipping (ABS)
- Bureau Veritas (BV)
- Registro Italiano Navale (RINA)
- Lloyd's Register (LR)
- Nippon Kaiji Kyokai (NK/ClassNK)
- Det Norske Veritas Germanischer Lloyd (DNVGL)

This information will be communicated to the Secretary-General of the IMO in accordance with Article IV, Regulation I/7, STCW Code Section A-I/7 and Regulation I/10, Para. 3 of the convention.

3.0 Conditions for the Authorization of Recognized Organizations to act as Quality Registrar for the Certification of Seafarer Training Facilities on behalf of the Maritime Administration

- 3.1 Those International Association of Classification Societies (IACS) members mentioned above that are providing quality systems certification as accredited quality registrar are authorized to review and certify training centers as Quality Registrar on behalf of The Maritime Administration, subject to verification of their STCW compliance assessment scheme which must meet the following minimum criteria.
- 3.2 The review of the Training Centers must be done in accordance with the minimum standards and procedures established by The Maritime Administration for the approval of maritime training courses and programs as specified in this circular, which must be taken into consideration during the preparation and performance of an STCW compliance assessment.
- 3.3 Each training course or program must be reviewed by the Quality Registrar to ensure compliance with the mandatory minimum standards of the STCW Convention, 1978, as amended, as specified in Part A of the STCW Code to this convention which shall be a part of the terms of reference for the quality system being used to monitor the training course or program being certified.
- 3.4 The Quality Registrar must submit an Audit Report to the Administration for each training center reviewed which includes the following:
- .1 identifies the training center reviewed;
 - .2 identifies the quality system auditors who made the document and onsite review of the training center providing verification of their qualifications;

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- 3.3 identifies the quality system standards or terms of reference (e.g., ISO standards or equivalent, STCW, etc.) and the scope of the certification upon which the review was made;
 - 3.4 specifies the Administration audit requirements which have been met;
 - 3.5 specifies the inclusive dates of the audit performed;
 - 3.6 specifies the courses reviewed and approved; and
 - 3.7 provide a copy of the certification to the training center which identifies the quality system standard used and the scope of courses approved and the authority, i.e., Flag, under which the certificate has been issued.
- 3.5 The certification issued to the training center is to be valid for a period of not more than five (5) years. Annual surveillance audits must be conducted and the results to be sent to the Maritime Administration. In case where major nonconformities are raised and/or it should become necessary to withdraw certification, The Maritime Administration must be notified.
- 3.6 In addition to those qualification requirements already established by the Quality Registrar for its auditors, auditors should be in possession of Maritime Certificates of Competence or equivalent, which is pertinent to the field of knowledge under assessment.
- 4.0 Submission from Maritime Training Centers and Recognized Organizations

All submissions are to be addressed to:

Ministry of Transport & Communications (MOTC)

Planning & Marine Transport Licensing Dept.

c/o Dr. Saleh Bin Fetais

Director & Supervisor of Maritime Transport Sector

Or email to:

saleh.fetais@motc.gov.qa

abdallah.alqahtani@motc.gov.qa

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Dr. Saleh Bin Fetais

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